

# English Grammar: Spelling & Capitalization Study Guide

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## English Grammar: Spelling & Capitalization

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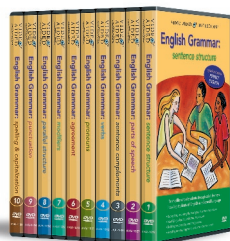
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## English Grammar: Spelling & Capitalization Study Guide

### Introduction

Video Aided Instruction's English Grammar Series makes the tricky rules of English grammar easier to learn than ever before – whether you're new to English or you've been speaking it for years!

The relationship between how words are pronounced and how they are spelled is often unpredictable. In addition, many of us don't know when words should be capitalized. In this program, you'll learn simple rules that can instantly improve your spelling and capitalization, which words are "exceptions," and how to distinguish between often-confused words!

Before you begin studying, let us make a few recommendations. First, have a notebook and pen ready so you're prepared to take notes. You'll probably want to use the many on-screen graphics to take notes for yourself – when you're done, you'll have a notebook on English grammar that you can refer back to again and again.

Secondly, don't forget to take advantage of your "pause" button while viewing the program. This will allow you to try to complete the exercises in this study guide before you view the answers on-screen.

Finally, don't try to absorb too much at one time. By viewing the program over a number of short sessions (instead of all at once), you'll stay "fresher" and retain more of what you learn. And don't forget: you can review the entire program, or specific sections, as many times as you need to!

Now you can eliminate embarrassing mistakes from your speaking and writing forever. Let Video Aided Instruction be your guide!

### About the Author

Karl Weber, M.A., is a professional writer, editor, and teacher. He is the author of two popular series of test prep guidebooks, and has worked on books with such noted personalities as former President Jimmy Carter, Ambassador Richard Butler, and U.S. Representative Dick Gephardt.

# English Grammar: Spelling & Capitalization Study Guide

## Lesson 1 – Some Helpful Spelling Rules

### Exercise 1

**Directions:** Some of the following sentences contain misspelled words. Read each sentence and decide whether or not there is a spelling error. If you aren't certain, you may use a dictionary. Correct any misspelled words you find.

1. The telescope at the city observatory can magnify images from space thousands of times, making distant stars and galaxies clearly visable.
2. After entering the auditorium, the members of the graduating class are supposed to prosede directly to their seats.
3. Yesterday I recieved a package in the mail that was supposed to be delivered to my next-door neighbor.
4. During the early stages of the war, some feared that Hitler's armies were practically invincible, and a few were ready to concede defeat.
5. As darkness fell over the mountains, the wierd cry of a distant coyote was faintly audible.

## Lesson 2 – Prefixes and Suffixes

### Exercise 2

**Directions:** For each of the following words, add the indicated prefix or suffix. Write out the new word, including the prefix or suffix, using the correct spelling.

- |                  |                  |
|------------------|------------------|
| 1. trace + ing   | 6. limp + ing    |
| 2. in + mobile   | 7. adore + ation |
| 3. lonely + ness | 8. fly + er      |
| 4. hit + able    | 9. in + tangible |
| 5. in + logical  | 10. trace + able |

## Lesson 3 – Words That Are Often Confused

### Exercise 3

**Directions:** Some of the following sentences contain misspelled words. Read each sentence and decide whether or not there is a spelling error. If you aren't certain, you may use a dictionary. Correct any misspelled words you find.

1. The American Civil Liberties Union works to defend freedom of speech and the other basic principals of our democratic society.
2. Traces of lead have been found in early Italian pottery, causing some scientists to suspect an epidemic of lead poisoning among the ancient Romans.
3. This empty lot will be the sight of the new physics laboratory, scheduled to be built in the next two years.
4. The rein of King Arthur is described in English legends as a time of unparalleled piece and prosperity.
5. The third and fifth holes offer the most difficult challenge on this golf coarse.

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## Lesson 4 – Spelling Plurals

### Exercise 4

**Directions:** Turn each of the following words into a plural, using the correct spelling.

1. studio
2. pony
3. bunch
4. deer
5. zero
6. crisis
7. tray
8. ox
9. triangle

## Lesson 5 – Rules For Capitalization

### Exercise 5

**Directions:** Some of the following sentences contain words that are incorrectly capitalized. Read each sentence and decide whether or not there is an error in capitalization. If there is an error, correct it.

1. My favorite book is *Zen and the art of Motorcycle maintenance* by robert m. pirsig.
2. The three senators were greeted at the airport by mayor Bloomberg and his young assistant.
3. Many people consider Labor Day weekend the last celebration of Summer.
4. *The Garden Of Delights* by Hieronymus Bosch is one of the most unusual paintings of the middle ages.
5. Before being named President of the University, professor Meyer taught at several other colleges in new England.